

Ministry in Charge of Emergency Management  
Disaster Programme/ SPIU

QUARTER WORK PLAN JULY TO SEPTEMBER 2020

Project " Strengthening National and Local Disaster Risk Management Capacity, Resilience and Enhancing Preparedness and Early Warning System in Rwanda"

Intended Outcome as stated in the UNDAF/Country Programme Results and Resource Framework:

Applicable Output(s) from the UNDP Strategic Plan: Output 3 :Build resilience to shocks and crises

Project outcome : Increasing resilience to climate and natural disaster through evidence-based disaster preparedness and effective early warning system.

Activities	Activity Planning Description	Indicators (cfr project)	Targets (Cfr annual plan)	TIMEFRAME (2020)			Quarter Budget		Annual budget as reference (USD)	
				July	Aug	Sept	Source of Funds	TOTAL (RWF)		USD
<b>Output1: 00114220 Institutions at national, district and community level have improved technical capacities to reduce risks, manage and respond to natural disasters and limit gender-differentiated impacts</b>										
1.3.Enhance the capacity of DRR/DRM organizations involved in disaster management: MINEMA, METEO Rwanda and local staff including disaster management committees	Conduct training on disaster risk management with reference to the training module	Number of MINEMA and Meteo Rwanda staff, and members of DIDIMACs and SEDIMACs men and women trained that have improved technical skills in risks reduction, management and response to natural disasters and limit gender-	Training on disaster management and preparedness at Sector and District level conducted	x	x	x	UNDP-TRAC	4,269,800	4,616	6,232
1.6.Support to the effective operation of NPDM and to the development, update and dissemination of DM policies, strategies and plans	Support to the effective operation of NPDM and to the development, update and dissemination of DM policies, strategies and plans Validate and publish the National Strategy on DRR .	Number of DRM policies, strategies, plans, and operating procedures developed, updated, and published	Organize the workshops with the members of NPDM involved in SRE and food. Approval of national strategy for disaster Risk Reduction.		x		UNDP-TRAC	3,700,000	4,000	5,955
1.7 Support to mainstream DRR/DRM into national and district Development Plans and Development Sectors	Monitoring of DRR mainstreaming status in pronedistricts, Monitoring of project implementation.	Number of development sectors and districts in which DRR is updated and mainstreamed at national and local level	2 Districts( Gicumbi and Ngoma )	x	x	x	UNDP-TRAC	2,775,000	3,000	6,510
1.10 Support to developing and customizing SOP for national early warning and response	Develop SOP for National early warning and response under the advisory service of Senior Technical Advisor. MINEMA may request the procurement services	SOP for National early warning and response in Place	Workshop, ToR, SOP development	x	x	x	UNDP-TRAC	0	25,000	25,000
<b>Sub total for output 1</b>										
<b>Output 2: 00114221 Increased knowledge and skills</b>										
2.1 Update and digitize National Risk profiles	set data base structure for disaster risk profile targeting 7 Districts. MINEMA may request procurement services to UNDP	Extend to which National hazard risk profiles updated and digitized.	Data base structure set for disaster risk profile	x	x	x	UNDP-TRAC	1,387,500	15,000	40,000
2.4.Conduct DRR awareness raising activities among population through TV/radio programmes and production targeting vulnerable population and including specific gender awareness activities	community based awareness raising activities on DRR through Radioand TVs	Percentage of Rwanda's male, female and vulnerable population in selected 10 districts prone to disasters aware of disaster risk	85%	x	x	x	UNDP-TRAC	25,807,500	27,900	35,000
<b>Sub total for output 2</b>								<b>10,744,800</b>	<b>36,616</b>	<b>43,697</b>



2.6. Collect, document and cover disaster data, events and evidences through digitalized system for public awareness and communication	support communication team for disaster documentation	% of disaster program event and best practice covered, documented, digitalised and published for awareness	Disaster communication team operationalised - All (100%) informative events and best practices covered, documented and published	X	X	X	3,561,867	3,851	10,846
<b>Sub total for output 2</b>							30,756,867	46,751	85,846
<b>Output 3 00114222: Enhanced multi hazard early warning systems to enable effective preparedness, response and recovery</b>									
3.2. Conduct simulation exercises on major hazards for readiness for the districts	simulation exercises on major hazards for readiness for the districts	Number of simulation exercises on major hazards for readiness for the districts	1 simulation exercises on floods/fire	X			4,625,000	5,000	5,000
3.3. Upgrade national disaster communication system and provide real-time early warnings	upgrade the communication system to disseminate warning from centre to local ; conduct trainings for local leaders at the community level	Percentage of disasters from extreme weathers warned 24 hours before occurring	75%	X	X	X	6,245,543	6,752	19,798
<b>Sub total</b>							10,870,543	11,752	24,798
<b>Output 4: 00114223 Strengthened Communication</b>									
4.4. Support the implementation of innovative mitigation and adaptation measures through community-based approach including specific measures implemented by local women's groups'	support communities in Musanze and Ngororero Districts to develop innovative mitigation and adaptation projects to prevent hydrometeorological disasters.	Number of households (gender-disaggregated, female-headed and male-headed) having benefited from the implementation of disaster mitigation project	300HHs Disaster mitigation projects identified and developed	X	X		37,120,250	40,130	52,207
4.5. Support the implementation of innovative mitigation and adaptation measures through community-based approach including specific measures implemented by local women's groups'	implement innovative socioeconomic initiatives of population vulnerable to disasters. MINEMA will support income generating activities for 189 households based on the micro-projects developed by those disaster affected people	0% for the 189 households trained and supported through start-up grants in Karongi district	support micro projects related to livestock, agriculture, handcraft and Carpentry, Masonry and tailoring as identified by beneficiaries	X	X	X	22,560,750	24,390	25,000
<b>Sub total output 4</b>							59,681,000	64,520	77,207
<b>Project Management</b>									
MINEMA Programme management support	SPIU salary support for SPIU Coordinator, Program Manager, Disaster Project Specialist, Disaster Technical Advisor, Accountant and Bank charges	% of project staff remunerated	100% of project staff	X	X	X	35,060,067	37,903	111,852
UNDP Direct Programme Cost	Senior technical advisor for resource mobilization.	% of the salary paid for Senior Technical Advisor	100% of Senior Technical Advisor paid	X	X	X	12,126,000	17,900	51,600
<b>Sub total Project management</b>							47,186,067	50,803	163,452
<b>TOTAL</b>							159,239,277	210,442	395,000



Date: 16/1/2020  
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